

CONCORD TOWNSHIP BOARD OF TRUSTEES

May 8, 2019

Page 1

The Concord Township Board of Trustees held a regular meeting on Wednesday, May 8, 2019 at the Concord Township Hall, 6385 Home Road, Delaware, Ohio 43015. Vice Chairman Garrett called the meeting to order at 7:00 pm with a roll call. In attendance were Trustees Joe Garrett and Jason Haney.

The Pledge of Allegiance was recited.

Approval of the previous meeting minutes was tabled.

Financial

Vice Chairman Garrett certified the Fiscal Officer has provided current financial reports for the Township. The current Cash Summary by Fund report shows the following balances:

General Fund	\$6,176,985.10
Special Revenue Funds	\$2,985,768.37
Total All Funds	\$9,162,753.47

The Fiscal Officer, Jill Davis, certified funds have been appropriated and money is in the treasury to pay the bills. Therefore, Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #1900-1903, 14815-14851, all totaling \$108,639.37 (continue hold on #14782, 14785). Vote: Haney-yes, Garrett-yes.

Public Input

Doug Reidel from the Delaware County Engineer's Office reported the following:

1. The Road Improvement Program bid was awarded to The Shelly Company and the contract is ready. The actual bid was above estimate but within the ten percent threshold. After discussion, Mr. Garrett moved and Mr. Haney seconded to approve the 2019 Road Improvement Program award to The Shelly Company, with one amendment to remove improvements for Cemetery Drive in the amount of \$32,454.68, resulting in a final contract amount of \$262,180.42. Vote: Haney-yes, Garrett-yes. The contract was signed and the pre-construction meeting will be May 17, 2019.
2. Two contractors provided estimates for the Clark-Shaw Road ditch improvement work, which will be split into two parts: pipe work at the west end and setback for road work, and drive pipe and ditch grading at the two ends. After review of the estimates, Mr. Haney moved and Mr. Garrett seconded to approve the estimate from Tom Dew Excavating Inc for the Clark-Shaw Road Drive Culverts in the amount of \$44,388.22. Vote: Haney-yes, Garrett-yes. In addition, Mr. Haney moved and Mr. Garrett seconded to approve the estimate from Tom Dew Excavating Inc for the Clark-Shaw Road Berm & Ditch Setbacks in the amount of \$44,567.87. Vote: Haney-yes, Garrett-yes.
3. The Concord Road Historic Path will be re-bid next Tuesday. Mr. Reidel said four interested bidders pulled plans. The project will be awarded in two weeks.
4. The Bunty Station Road project has started with relocation of the fiber optic line. Mr. Haney noted the road department had Flo-Jet out to try clearing blocked tile along the road.

Johanna Hart of Griffiths Lane inquired about the plans to repair the cul-de-sac circle at the end of the road. The circle has been grass with a utility pole in it for over forty years. Harts have mowed it since the township never did. The grass was ripped up last year and now it is mud and runoff goes into her property. The township will review the issue.

CONCORD TOWNSHIP BOARD OF TRUSTEES

May 8, 2019

Page 2

Resident Drew Whitney has a mulching business and asked if he could store mulch at the road department property, or if the township needed mulching services. Due to liability and available employees, neither request could be granted.

Resident Eric Marckel lives at the end of 5000 Brust Drive and is trying to create a three lot CAD (common access drive) terminus at the end of the road. Since there is a ravine after the end of the road, there is currently a large mound there for safety. The Engineer's office has recommended they go into the ravine to develop the CAD but the landowner would like to keep rural character. Fire Captain Kindell mentioned a fire hydrant is also needed for a CAD. It was recommended the landowner meet with a Trustee and County representative on site.

Zoning Department

Zoning Inspector, Ric Irvine, reported the zoning department business:

1. Assistant Angie Ellerbrock is tracking all nuisance property schedules. Six of ten on the report are resolved and four open: open hole on South Park Place, boat on Logan's Drive, Edwards property motor homes, Fields property - daughter is trying to remedy.
2. A request for documents was received from an attorney for the 5164 Bellpoint Road demolition, which was supplied by the Fiscal Officer.
3. Since May 1, zoning has processed 13 permits for the Clark Shaw Moors development.
4. The Cottages at Hyatts Road Schottenstein development revised an application since the last meeting and moved the A/C unit to the back to avoid setback issues. Nothing was sent to Board of Zoning Appeals for the property.
5. It was noted Northwest Buildings storage facility has setup additional outdoor storage which is not within use. Mr. Irvine will send a compliance letter.
6. An address was finally found for the owner of the Gwendolyn tiny house. Mr. Irvine will send a compliance letter.

Road Department

Discussion of additional mastic road improvement was tabled.

Discussion of coating for the concrete exercise pad was tabled.

A drainage tile and pipe on Concord Road at Eli Pinney School was directed by a home builder onto the township's path, and was re-directed by Mr. Holloway and the township crew.

Fire Department

The purchase order for \$5,000 water rescue training was discussed and approved (approval was last year).

Other Business/Correspondence

1. The Dobyons property shows some improvement within seven days of receiving notice, so no need for hiring a contractor yet by Trustees per Resolution.
2. Correspondence was received from ODOT, requesting the Road Department boulders be moved since they are encroaching into the road right-of-way. Information was given to Mr. Holloway.

CONCORD TOWNSHIP BOARD OF TRUSTEES

May 8, 2019

Page 3

- 3. Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #050819-1 to authorize the sale of dump truck equipment to the Scioto Township Board of Trustees pursuant to ORC 505.101, for \$40,000. Vote: Haney-yes, Garrett-yes. The purchase agreement was signed and will be sent to Scioto Township.
- 4. Correspondence was received showing the estimated \$70,000 revenue if a \$5.00 permissive motor vehicle license was approved in the township. The Trustees have no interest in this unvoted extra tax on residents.
- 5. A resident inquired again about the electric aggregation agreement with First Energy Solution. It was noted the Fiscal Officer has researched this with the Assistant Prosecuting Attorney Penkal, and the agreement is legal. First Energy Solutions is going through restructuring and all contract information was provided to the township.
- 6. Roof and window repairs for the township lobby were tabled.

As there was no further business, Mr. Haney moved and Mr. Garrett seconded to adjourn. Vote: Haney-yes, Garrett-yes.

ATTEST


Fiscal Officer, Jill Davis

BOARD OF TRUSTEES

N/A

Bart Johnson



Joe Garrett



Jason Haney

Concord Township Trustee Meeting

May 8, 2019



Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Nuisance Property updates

Road Department update

Mastic Sealing. Should we approve additional budget?

Exercise Equipment schedule update

Old Business

Approve purchase agreement with Scioto Twp for the dump truck

Roof Repairs on Twp building what to do moving forward

New Business

Special meeting with DCEO about Round a bout

Fire Chief

Fiscal Officer

Adjourn

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
14815	2357.50	WV14815	AUDITOR OF STATE OF OHIO	FINANCIAL AUDIT APR19 STMT
14816	50.00	WV14816	RUTHERFORD FUNERAL HOME	OLLER CEMETERY OPEN/CLOSE REFUND
14817	2899.00	WV14817	MIAI EMBROIDERY	ROAD DEPT UNIFORMS
14818	9999.00	WV14818	J&A CONSTRUCTION, INC.	ROAD IMPROVEMENT MASTIC REPAIRS
14819	170.49	WV14819	VALTECH COMMUNICATIONS	ADMIN PHONE BILL
14820	124.07	WV14820	TIME WARNER CABLE	ADMIN INTERNET SVC
14821	50.00	WV14821	GEETHA NORI	TWP BLDG RENTAL DEPOSIT
14822	422.53	WV14822	42 AUTOMOTIVE INC.	ROAD DEPT RANGER BATTERY & GROUND WIRE
14823	650.00	WV14823	ABLE SANITATION SERVICE, INC	FIRE DEPT HOLDING TANK PUMPED
14824	5500.00	WV14824	MCCOMAS BUILDERS LLC	PARK CONCRETE FITNESS PAD
14825	40.00	WV14825	RIC IRVINE, ZONING INSPECTOR	ZONING CELL PHONE REIMB MAY19
14826	622.50	WV14826	THOMAS & COMPANY, LPA	LEGAL COUNSEL FOR WORK COMP
14827	705.92	WV14827	EXPRESS SERVICES, INC	ROAD DEPT LABOR 4/15-4/18
14828	432.16	WV14828	BOUND TREE MEDICAL, LLC	FIRE DEPT EMS SUPPLIES
14829	132.35	WV14829	MILLER'S TEXTILE SERVICES	FIRE DEPT TEXTILE SUPPLY/MATS
14830	1343.73	WV14830	WORLY PLUMBING SUPPLY, INC	TWP GROUNDS TILE REPAIR
14831	550.72	WV14831	LOWE'S COMPANIES, INC	PARK & FIRE SUPPLY, ROAD TOOLS, BLDG REP
14832	392.50	WV14832	TRACTOR SUPPLY CREDIT PLAN	PARK DISK REPAIR & SUPPLIES
14833	155.00	WV14833	AIM MEDIA MIDWEST	ZONING & TRUSTEES LEGAL ADS
14834	349.37	WV14834	COLUMBIA GAS	FIRE DEPT GAS UTILITY
14835	228.67	WV14835	SUTPHEN CORPORATION	FIRE DEPT REPAIR PARTS
14836	327.55	WV14836	GALLS, LLC - DBA ROY TAILORS UNIFORMS	FIRE DEPT UNIFORM SHIRTS
14837	10.00	WV14837	O.E. MEYER CO.	FIRE DEPT CYLINDER RENTAL
14838	64.18	WV14838	TAYLOR TRUCK PARTS	FIRE DEPT REPAIR PARTS - AIR LINE E343
14839	306.00	WV14839	MUNICIPAL EMERGENCY SVCS DEPOSIT ACCT	FIRE DEPT REPAIR SCBA FACE
14840	66.98	WV14840	THE COLUMBUS DISPATCH	FIRE DEPT SUBSCRIPTION
14841	70.19	WV14841	THE HARDWARE EXCHANGE	FIRE/PARK REPAIR PARTS
14842	310.23	WV14842	FRONTIER	TWP CHEM/LANDS/BROADBAND
14843	6506.30	WV14843	OHIGRO, INC	FIRE/ROAD REPAIR/MAINT PARTS
14844	811.31	WV14844	WASHINGTONS HARDWARE AND AUTO PARTS	FIRE/ROAD FUEL BILLS
14845	1660.70	WV14845	HIGHTOWERS PETROLEUM CO.	FIRE DEPT GLASS BOARD
14846	1660.44	WV14846	OFFICE DEPOT	ROAD DEPT TRUCK BED, WIRING, BRACKET
14847	339.97	WV14847	REISELT'S MACHINE WORKS LLC	PARK MOWER REPAIR BELT
14848	3095.98	WV14848	EXPRESS SERVICES INC	ROAD/OLLER DOZER RENTAL
14849	703.92	WV14849	JOHN DEERE FINANCIAL	
14850	139.36	WV14850	SOUTHEASTERN EQUIPMENT Co., INC.	
14851	1500.00	WV14851		

Total Amount of Pending Warrants

40479.20

CASH

DEBIT Receipt	CREDIT Expenditure	BALANCE	Checking Balance	Investment Balance	Date	Particulars	Transaction Number Code	PO/BC/Receipt	Warrant Number	Code or Account Number
188.48	8977405.67	8977405.67	5224176.23	3753040.96	04/30/19	REPORT BEGINNING BALANCE	40405	511	1900	01-A-26
60.00	8977157.19	8977157.19	5224116.23	3753040.96	04/30/19	HR BUTLER, LLC	40406	511	1901M	03-B-01
2219.75	8974937.44	8974937.44	5221896.48	3753040.96	04/30/19	HR BUTLER, LLC	40406	511	1901M	10-A-01
724.13	8974213.31	8974213.31	5221172.35	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	01-A-81
658.75	8973554.56	8973554.56	5220513.60	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	01-A-26
975.34	8972579.22	8972579.22	5219538.26	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	01-B-01
210.00	8972369.22	8972369.22	5219328.26	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	01-F-01
1059.48	8971309.74	8971309.74	5218268.78	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	01-F-01
1749.96	8969559.78	8969559.78	5216518.82	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	10-A-01
44115.87	8925443.91	8925443.91	5172402.95	3753040.96	04/30/19	HR BUTLER, LLC	40407	511	1902M	03-B-01
1416.20	8924027.71	8924027.71	5170914.71	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	01-A-81
72.04	8923955.67	8923955.67	5170706.66	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	01-A-81
208.05	8923747.62	8923747.62	5170706.66	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	03-B-01
1016.68	8922730.94	8922730.94	5169869.98	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	01-A-81
12009.95	8910720.99	8910720.99	517680.03	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	03-B-01
1344.17	8909376.82	8909376.82	5156335.86	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	10-A-01
151.32	8908435.50	8908435.50	5156204.54	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	10-A-02
285.60	8907921.70	8907921.70	5156090.14	3753040.96	04/30/19	HR BUTLER, LLC	40408	511	1903M	01-A-90
4530.91	8914821.71	8914821.71	5161320.75	3753040.96	04/30/19	MEDLICH MANAGEMENT CO., INC.	40409	211	R	6332
763.70	8914821.00	8914821.00	5161320.75	3753040.96	04/30/19	Medllich Management Inc.	40410	211	R	6333
300.34	8915122.00	8915122.00	5162084.04	3753040.96	04/30/19	AT&T	40411	211	R	6334
26.34	8915151.34	8915151.34	5162110.38	3753040.96	04/30/19	Zoning Inspector, concord Township	40414	211	R	6335
26.34	8915177.68	8915177.68	5162110.38	3753040.96	04/30/19	PNC BANK	40417	212	R	6356M
15.81	8915193.49	8915193.49	5162152.53	3753040.96	04/30/19	PNC BANK	40417	212	R	6356M
5199.19	8920392.68	8920392.68	5167351.72	3753040.96	04/30/19	PNC BANK	40417	212	R	6356M

Totals for 04/30/19 - 04/30/19

CASH SUMMARY BY FUND
Concord Township [2019]

Date: 05/08/19

FUND	Starting Balance 01/01/19	Total Receipts	Transfers In (MEMO ONLY)	Advances In (MEMO ONLY)	Total Receipts and Advances	Expenditures (MEMO ONLY)	Transfers Out (MEMO ONLY)	Advances Out (MEMO ONLY)	Ending Balance YTD
01 -GENERAL	5782576.90	679962.83	0.00	0.00	6462539.73	285554.63	0.00	0.00	6176985.10
02 -MOTOR VEHICLE LICENSE TAX	23860.43	5810.11	0.00	0.00	29670.54	1476.30	0.00	0.00	28194.24
03 -GASOLINE TAX	77045.92	35611.75	0.00	0.00	112657.67	66979.30	0.00	0.00	45678.37
05 -CEMETERY	13465.43	1954.00	0.00	0.00	15419.43	2291.21	0.00	0.00	13128.22
10 -FIRE DISTRICT	570080.11	1566030.06	0.00	0.00	2136110.17	941988.46	0.00	0.00	1194121.71
11 -ROAD DISTRICT	1437565.48	233041.08	0.00	0.00	1670606.56	70611.08	0.00	0.00	1599995.48
14 -MAINTENANCE FACILITY-ROAD	0.00	0.00	0.00	0.00	68063.00	0.00	0.00	0.00	68063.00
14A-FEMA	0.00	68063.00	0.00	0.00	68063.00	0.00	0.00	0.00	68063.00
14B-COMMUNITY PARK IMPROV GRANT FUND (CPIG)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
14C-OHIO PUBLIC WORKS COMMISSION GRANT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -GENERAL (NOTE) RETIREMENT(MAINT.FACILITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21 -PERMISSIVE MOTOR VEHICLE LICENSE TAX	35327.65	11467.01	0.00	0.00	46794.66	10207.31	0.00	0.00	36587.35
23 -TOTAL ALL FUNDS	7939921.92	2601939.84	0.00	0.00	10541861.76	1379108.29	0.00	0.00	9162753.47

DATE: May 8, 2019

RESOLUTION NO. 05-0819-1

**IN THE MATTER OF CONCORD TOWNSHIP BOARD OF TRUSTEES
AUTHORIZING THE SALE OF EQUIPMENT TO THE SCIOTO TOWNSHIP BOARD
OF TRUSTEES PURSUANT TO R.C. § 505.101:**

WHEREAS; the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) owns and possesses equipment (hereinafter “Truck”) more fully described as follows:

- International Dump Truck
Plow, tarp and all attachments
Model 7400 SFA 4x2
2013
Vin # IHTWDAAR4DH478725; and,

WHEREAS; it is the opinion of the Board that the Truck is not needed for public use, is obsolete, or is unfit for the use for which it was acquired; and,

WHEREAS; R.C. § 505.101 authorizes a board of township trustees, by resolution, to enter into a contract, without advertising or bidding, for the purchase or sale of materials, equipment, or supplies from or to any department, agency, or political subdivision of the state; and,

WHEREAS; the Board of Trustees of Scioto Township, Delaware County, Ohio (“Scioto Board”), a political subdivision of the State of Ohio, wants to contract with the Board for the purchase the Truck; and,

WHEREAS; the Board desires to enter into a contract pursuant to O.R.C. § 505.101 to sell the Truck to the Scioto Board.

RESOLUTION

NOW THEREFORE BE IT RESOLVED:

1. The Board finds that the Truck is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.
2. Pursuant to R.C. § 505.101, the Board hereby approves entering into a contract to sell the Truck to the Scioto Board, a political subdivision of the State of Ohio.
3. The agreed upon purchase price for the Truck is \$40,000.00.
4. In accordance with the requirements of R.C. § 505.101:

Resolution No: 050819-1
Sale of Equipment
Page 1 of 2

- A. The Board is the seller of the Truck. There is no need to establish and the Board does not establish a maximum amount to be paid as the purchase price for the Truck.
- B. A description of the Truck and that which is included with the sale of the Truck is set forth herein above.
- C. The Board is the seller of the Truck. There is no need to appropriate sufficient funds to pay the purchase price for the Truck.

5. All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including R.C. § 121.22.

6. This Resolution shall be in full force and effect immediately upon adoption.

Voted on and signed this 8th day of May, 2019 in Concord Township, Delaware County, Ohio.

CONCORD TOWNSHIP BOARD OF TOWNSHIP TRUSTEES, DELAWARE COUNTY, OHIO



 Jason Haney, Trustee

5/8/19

 Date

Bart Johnson, Trustee

 Date



 Joe Garrett, Trustee

5-8-19

 Date

Attest:



 Jill Davis, Concord Township Fiscal Officer

5/8/19

 Date